



# Event Request

## Squadron Information

Unit: PAScode  
Unit POC: Email:  
Planned Number of Participants: POC Cell Number:  
Normal Duty Shift of Participants:  
Unit Subset:

## Revitalizing Squadrons

“...the beating heart of the Air Force”

The UNITE Program provides Commanders with funding to initiate programs that will benefit all Airmen in their unit.

This includes assigned Active Duty, Reserve, and APF/NAF Civilians.

*Family members and other branches of service are welcome to participate, but must pay the full cost of any associated fees.*

## Event Information

Type of Event:  
Description:

Event Location:

Proposed Date & Time:

Activity Expenses:

Food Expenses:

Participation Reason(s)

Develop a new skill or competency  
Improve physical fitness  
Increase morale, camaraderie, or esprit de corps  
Promote interaction between unit members  
Provide opportunity for fun or relaxation  
Reinforce peer, unit/squadron, or AF corps values  
Work on a team-building exercise

## Commander Signature

*All activities require a Commander's signature and approval from the Air Force Services Center which may take up to 21 days. Please plan your event accordingly.*

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Community Cohesion Coordinators (C3s) Official Use Only

\_\_\_\_\_ **APF** Request Submitted to AFSVC \_\_\_\_\_ **NAF** Request Submitted to AFSVC

**APF** Funds Approved: \_\_\_\_\_

**NAF** Funds Approved: \_\_\_\_\_

Actual Costs

APF Spent:

Location: \_\_\_\_\_

Amount: \_\_\_\_\_

Location: \_\_\_\_\_

Amount: \_\_\_\_\_

Location: \_\_\_\_\_

Amount: \_\_\_\_\_

NAF Spent:

Location: \_\_\_\_\_

Amount: \_\_\_\_\_

Location: \_\_\_\_\_

Amount: \_\_\_\_\_

Location: \_\_\_\_\_

Amount: \_\_\_\_\_

\_\_\_\_\_  
C3 Signature

\_\_\_\_\_  
Date