



*Why*

# UNITE?

- To develop a new skill
- To improve physical fitness
- To increase comraderie
- To promote interaction
- To foster fun or relaxation
- To reinforce team values
- To work on team-building

## FUNDING

CY21 • APF Activity allowance, equipment renting, program supplies, program expenses, entertainment, etc.

CY21 • NAF food allowance: one meal and one non-alcoholic beverage. Meal must be used in conjunction with a Unite event.

Unite funds CANNOT be used to augment holiday parties, balls, banquets, dining in/out, promotions or commander calls on or off the installation.



Community Cohesion Coordinator (C3)  
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[jbsatoday.com/events/unite](http://jbsatoday.com/events/unite)





## Host your Unite event in just 5 easy steps!

### 1. Complete the POC Appointment Letter

Squadron Commanders will appoint squadron Unite POC(s). Email completed forms to [usaf.jbsa.502-abw.mbx.unite-program@mail.mil](mailto:usaf.jbsa.502-abw.mbx.unite-program@mail.mil)

### 2. Event Request

Submit request form with specific details for your event. Form must be submitted NLT 3 weeks prior to your event date.

### 3. Collect DOD ID Numbers

DOD Numbers are required to track funding and attendance

### 4. Have Fun At Your Event!

### 5. Submit After Action Report and Photos

The C3s may not be able to attend your Unite events, so we are relying on you to provide detailed after action information and photos within 48 hrs.



## TYPES OF EVENTS

### Ready to Execute (RTE)

FSS related events should be considered first as they are pre-approved, easy to implement, and keep funds on the installation.

### Unit Developed (UDP)

UDP's capitalize on opportunities in the local area and require prior approval from the AFSVC.

### Volunteer/Free

Charitable work provides a cost effective team building activity that allows co-workers to see each other in a new light and can make a real difference in your community.

### Virtual

Events that involve interaction through a virtual environment and aim to create a similar experience as physical events.



## Food Options

- Clubs
- Community Centers
- Bowling Centers
- Golf Courses
- Grocery Store



## Activities

- Bowling
- Golf
- Paintball
- Escape Room
- Trail Rides



## Squadron Picnics

- Park Pavilions
- Canyon Lake Recreation Park
- Aquatic Centers

